

2022–23 FAFSA Verification Worksheet

Complete in pen. Return this worksheet and all required documentation to Financial Aid.

Mail: Financial Aid, 538 Venard Rd. Clarks Summit, PA 18411

Email: financialaid@clarkssummitu.edu

Fax: 570.585.9226

Student Information

Name _____ Last 4 digits of SSN _____

Street Address _____

City/State/Zip _____

Date of Birth _____

Student Phone _____ Parent Phone _____

Student Email _____ Parent Email _____

Family Information

List all the people in your household. Also indicate if any family member will be enrolled at least half-time at a college or university between July 1, 2022 and June 30, 2023. If more space is needed, attach a separate sheet of paper with your name and last 4 digits of your SSN at the top.

Include:

- Yourself
- Your parent(s) that you live with
- Your parent(s) other children if your parents will provide more than half of their support from July 1, 2022 through June 30, 2023
- Other people if they live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2023

Name	Age	Relationship	College / University Name	Enrolled at Least Half Time?
_____	_____	<i>Self</i>	<i>CSU</i>	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



Tax and Income Information

Check the appropriate boxes below and attach any required documentation to this worksheet. Do not send us your worksheet without the required documentation.

<u>Student</u>	<u>Parent</u>	<u>Action Required</u>
<input type="checkbox"/>	<input type="checkbox"/>	I filed a 2020 federal tax return and used the IRS Data Retrieval Tool (DRT) on my FAFSA. In most cases, no additional documentation is needed.
<input type="checkbox"/>	<input type="checkbox"/>	I filed a 2020 federal tax return and did not use the IRS Data Retrieval Tool (DRT) on my FAFSA. Attach your 2020 IRS Tax Return Transcript. Visit www.irs.gov/individuals/get-transcript. Be sure to request a "Return Transcript", not an "Account Transcript." You may also request by phone: 800-908-9946
<input type="checkbox"/>	<input type="checkbox"/>	I did not file a 2020 federal tax return. A Verification of Non-filing Letter from the IRS is required if your parent(s) did not file and were not required to file a 2020 tax return with the IRS. To request a Verification of Non-filing Letter, visit www.irs.gov/individuals/get-transcript.

Note: If your parents filed separate 2020 tax returns, the IRS DRT cannot be used. You will need to provide 2020 IRS Tax Return Transcripts for each parent.

If you and/or your parent(s) worked in 2020 but were not required to file a federal tax return, please complete the following chart and attach your W-2s. List each employer, even if the employer did not issue a W-2.

<u>Student</u>	<u>Parent</u>	<u>Employer</u>	<u>2020 Amount Earned</u>
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

Certification

Each person signing this form certifies that all the information reported is complete and accurate to the best of their knowledge. The student and one parent must sign and date. If you purposely give false or misleading information on this worksheet, you could be fined, sentenced to jail, or both.

Student Signature _____ Date _____

Parent Signature _____ Date _____

